

# St. John School Parish of Independence

**Mission:** To promote life-long learning and faith formation in the Catholic Christian tradition.

## School Board Minutes

**Monday, October 10, 2016 6:00 pm – Library**

**Members:** Father Beckman - Pastor, Karla Kleve -President, Trixie Reed -V.P., Maggie McGarvey - Secretary, Joe Junk, Brad Kegler, Amy Holle, and Marnie Barnett

**Excused Members:** Father Beckman

6:00 Routine Business

- A. Call to order/Karla
- B. Opening prayer/Faith Sharing
- C. Roll call/ Excused/unexcused
- D. Approval of Agenda – Brad motioned to approve agenda. Trixie seconded. (motion passed).
- E. Approval of minutes – Joe motioned to approve minutes. Marnie seconded. (motion passed).
- F. Budget – Amy motioned to approve the budget. Maggie seconded. (motion passed).

6:06 Guests - no guests

6:06 Board In-service

- A. Diocesan policy review (**2000 – 2127, Brad Administration Policies:** Director and Coordinator of Religious Education, School Administrator/Principal and Faith Formation Leader Recruitment and Selection, Catechetical Formation-Parish Catechists and Teachers in Catholic Schools, Catechetical Formation-Faith Formation Leader (FFL)/Catholic School Administrator (CSA), and Executive Officer of the Faith Formation Commission or Catholic School Board policies and guidelines.

6:22 Old Business

- A. Legislator visit – we have meetings set up with Craig Johnson and Brian Schoenjahn on Wednesday 10/19.
- B. Playground – 4 yr old playground has been completed!

6:24 New Business

- A. Marketing Commercial – Joe motioned to approve commercial work with PaulMolly Advertising. Brad seconded. (motion passed).
- B. Testing
  - a. FAST – K-6<sup>th</sup> grades; fluency.
  - b. MAP – similar to ITBS gauges learning level for math and language.
  - c. Fontes & Pinnell – Comprehension for those struggling with reading.
  - d. IGDIs – 4 yr old preschool.
  - e. ITBS
- C. PSAS ---> FACTS
- D. STO – this will be the last year for paper applications. All board members are required to contribute to STO.
- E. NCEA Convention - \$925 Principal and 4 teachers to attend.
- F. New Labor Laws – Federal Law
  - a. Salaried (not certified teachers)
    - i. Minimum \$47,476/yr. beginning Dec.1 2016
- G. 5 –year School Improvement Plan – Jim is going to work on a draft for the improvement plan.
  - a. Catholic Identity
  - b. Enrollment
  - c. Tuition
  - d. Fundraising
  - e. Curriculum
  - f. Technology
    - i. One-to-one?

7: 30 Reports-

- A. Principal's Report
  - a. Emergency Plan – lock down drill was held on 10/4 for 30 minutes. Safe place locations are still being established, still working on this plan. Amy motioned to approve Shelter Relocation Agreement form to be filled out and signed by evacuation site. Karla seconded. (motion passed).

- B. b. Upcoming Events
    1. Christmas Concert December 14.
    2. Pancake Breakfast October 23.
    3. Mean & Green performance by 5<sup>th</sup> grade October 25.
    4. Volleyball concluded 10/6 (8 games), Basketball, girls and boys (8 games each), Archery (3 tournaments scheduled).
  - c. Speakers will be installed this weekend in the gymnasium.
  - d. Remind - is a one call system that parents need to sign up for to receive mass text on important messages from the principal.
  - C. Parish Council – Trixie – Communion will no longer be offered in the back of church, Saturday mass times, 4<sup>th</sup> Sunday collections, parish volunteer lists need to be updated.
  - D. Finance – Karla – tuck pointing bid has been approved, leak fixed, redecoration/infrastructure.
  - E. PTO – Amy – Marketing new apparel, recycling old St. John clothing, Intruder Drills, Trunk or Treat 10/23, Bazaar 11/19, Conferences 10/17 & 10/18, and Spring Fling 3/25.
  - F. Building and Grounds – Brad – school garden will not happen at this time, talking about the cost of window a/c units and electrical.
  - G. SCRIP- Maggie – Most of tuition credits were paid last week, the remainder will be paid shortly. A training on how to use online ordering and ScripNow was held prior to PTO meeting, only 2 parents attended. Looking at holding training during PTO meeting.  
 Trixie motioned to approve no exchange policy on purchased scrip cards. Amy seconded. (motion passed).  
 Maggie motioned to remove Hartig Drug from Scrip Voucher program as they have not followed through with anything in the last four years. Amy seconded. (motion passed).  
 Cassie is looking into getting a sheet together that lists entire school staff that would allow parents to fill in increments of \$5 next to the staff name they'd like to provide gift to. This will allow parents to do their Christmas shopping for teachers by filling out one sheet and writing one check. She would then have a total for each staff member that was gifted to them by families and they could then pick out their own gift cards. Staff members would be provided a list of those families that gifted money, in case they'd like to write a thank-you card to them.
- 7:55 Adjourn – Amy motioned to adjourn meeting. Joe seconded. (motion passed).

**Next meeting: November 14, 6:00 Library**  
**Policy In-service assignment 2300 – 2470 (Amy)**