

# St. John School Parish of Independence

**Mission:** To promote life-long learning and faith formation in the Catholic Christian tradition.

## School Board Minutes

**Thursday, August 17, 2017 6:00 pm – Library**

**Members:** Father Beckman - Pastor, Karla Kleve -President, Trixie Reed -V.P., Maggie McGarvey - Secretary, Joe Junk, Brad Kegler, Amy Holle, and Marnie Barnett

**Absent Members:** Joe Junk

6:01 Routine Business

- A. Call to order - Karla
- B. Opening prayer/Faith Sharing - Father Dave
- C. Roll call/ Excused/unexcused
- D. Approval of Agenda – Trixie made a motion to approve agenda. Brad seconded. (motion passed).
- E. Approval of minutes – Amy made a motion to approve minutes. Marnie seconded. (motion passed).
- F. Budget – Trixie made a motion to approve budget. Marnie seconded. (motion passed).

6:05 Guests – no guests

6:12 Board In-service

- A. Diocesan policy review (**4111.2 – 4119.12 Jim**) Highlights: Personnel—Teachers must hold Board of Ed certificate to teach. Staff Reduction. Qualities of Principal – good standing w/church, etc. Teachers/Staff – mandatory reporters. Abuse – Level Investigators, Principal (Level 1). Evaluation – Iowa Teaching Standards used for teacher and classroom evaluations. Disability/Sick/Bereavement Leaves. Family Medical Leave – must be employed for 12 months. Personal Leave – mutually acceptable terms (2 days included). Retirement – no retirement benefits.

6:17 Old Business

- A. Classroom Doors
  - a. Update – New handles/locks have all been installed and within budget.
- B. SJS By-Laws – reviewed and updated.

6:40 New Business

- A. EOY
  - a. Budget – good budget year.
- B. Registration numbers
  - a. Versus projection
    - i. Planned K – 8, 140, Actual 145 (13 Kindergarteners, Proj. 14) Last year 139 (K-8).
    - ii. Preschool, Planned 45, Actual 51
  - b. Change date?
    - i. Planning – Going to discuss early registration with surrounding schools to get ideas/dates, what works for them.
      - 1. Title I & II numbers
- C. STO, final numbers
  - a. 33 family apps, 24 recipients, \$41,222 -- \$32k last year.
- D. Catechetical Plan – Retreat for Teachers in February, inviting parents to participate in 2 student masses, parent social night hosted by Father Beckman, 2 weekend masses students participate in choir.
- E. Tech/Reading Teacher – Going to try to post these positions separately to see if any interest. In the meantime Sitter/Hauschild have agreed to teach technology to their class and 2 additional classes each. Jim to teach 7<sup>th</sup> and 8<sup>th</sup> grade technology. Marnie made a motion to stipend \$100/wk to Sitter/Hauschild/Jim for teaching these classes. Brad seconded. (motion passed).
- F. Field trips busing – Don Bosco has agreed to rent us their bus for Y-Camp for \$500 vs \$1000 from Independence Community Schools with Bill Wolfgram driving.
- G. Volunteering – Jim was approached to consider raising the \$100 vs 10 hour volunteer amount. The board would like to have better communication on the “volunteer program”. Not wanting to raise the amount at this time but hopefully get the word out about the importance of volunteering in our school.
- H. Faith Formation – Marnie has agreed to be the school board representative to attend these meetings on the 3<sup>rd</sup> Thursday of the month at 7:00pm.

7:00 Reports-

- A. Principal's Report
  - a. Improvements
    - 1. Desks in 8<sup>th</sup> grade room, tables removed, 3 tables remain for group work.
    - 2. Tables in 6<sup>th</sup> and 7<sup>th</sup> grad rooms, desks removed.
    - 3. Wood chips in the playground – to be spread out on 8/20?
    - 4. Softball Diamond - \$3k rec'd from Buchanan County Foundation Grant, rock has been spread, limestone to arrive on 8/20.
    - 5. New logo and signage in the MPR.
    - 6. Classroom window coverings – film so can't clearly see inside but can see outside.
    - 7. New carpeting in Mrs. Pink's room and on Ms. Weber's reading loft done by McGraws.
    - 8. Butterfly Garden – by back parking lot near dumpster, done by Jean Gilpatrick.
  - b. Testing
    - 1. ITBS in November
    - 2. FAST first session in September
    - 3. NO Smarter Balance or MAP testing this year
  - c. Planning
    - 1. Kindergarten subs – JoAnn Alessio October 12 – November 3 and Melody Malek November 6 – 21 (longer if needed).
    - 2. Food Service Certification
    - 3. DHS Certification – April – Latchkey/Daycare/Preschool. Esha to help again in Latchkey starting 8/28.
    - 4. Foundation Grant – need ideas for this coming year.
    - 5. Fund a Cause – Stage curtains and hardwood flooring?
    - 6. Archdiocesan School Choice Meeting – November 13 6:30. Karla and Marnie to help represent St. John.
  - c. Changes
    - 1. New Science Curriculum
    - 2. Food service U.S. Foods is out Reinhart is in.
- B. Parish Council – Trixie – nothing to report
- C. Finance – Karla – nothing to report, meeting next Tuesday.
- D. PTO – Amy – nothing to report
- E. Building and Grounds – Brad – limestone to arrive 8/20, Intruder handles/locks installed, preschool mulch.
- F. SCRIP- Maggie – nothing to report

8:12 Adjourn - Trixie made a motion to adjourn meeting. Brad seconded. (motion passed).

**Next meeting: September 7, 2017 6:00 Library**  
**Policy In-service assignment (4119.2 – 4119.6 Joe)**